



CHOCOLATE SCORPION PRODUCTIONS

So we can tailor a price specifically to suit your needs, please fill out the short questionnaire below to help us prepare the most fitting quote for your event, as we want you to be satisfied with the services offered and happy with the prices quoted.

PRODUCTION QUESTIONNAIRE FOR QUOTE

FILMING

What do you want us to film?

Please describe in brief what the event is. (ie. wedding/seminar/birthday party/training session/showreel/conference/promo)

What you want the final product to be? (ie. short play DVD/long play DVD/internet upload/combo)

What do you expect the duration of the final product to be?

Where is the event located? _____

Is the event going to be held indoor or outdoor? _____

What is the duration of the event? _____

Would you like us to film the entire event or just a section of it? (tick where appropriate)

Entire Event Section of Event

If so, what section? _____

Will there be speeches? If so, how many? _____

Will there be a PowerPoint Presentation? Yes No

Can we have access to the original PPP files? Yes No

Will there be a need to conduct interviews pertaining to the event topic?

Yes No

If yes, how many? _____

Will performance releases need to be distributed, signed and collected for the broadcast of this event production? *(please note: any footage that will be utilized for commercial purposes will require signed performance releases before use)*

Yes No

What audio set up will there be? *(ie. none/handheld microphone/internal sound system?)* _____

Will there be music? *(please describe if so, ie. live band/DJ/stereo system)*

Will an audio mixing desk be used? Yes No

What will the lighting be like? *(ie. soft downlighting/fluorescent/spotlights/candlelight/other)*

POST PRODUCTION & DISTRIBUTION

As well as standard editing, all products will go through post audio treatment before distribution.

Who/What is the final product going to be for? *(ie. personal/family/friends/broadcast/staff training/business sales/promo/other)*

What physical format do you want the final product to be in? *(ie. DVD/tape/data file (USB/external hard drive)/TV broadcast/online streaming/projector/mobile,etc)*

If requiring a digital copy, what data file format do you need it to be in? *(ie. mpeg2/mpeg4/.mov/.QT/AVI/apple pro res/HDV/H264 etc.)*

What screen aspect ratio do you need it to be in? *(ie. 4:3/16:9/5:4 etc.)*

Do you need any voice overs performed? Yes No

